



Queen Mary's College

PREPARATION FOR ENROLMENT AT QMC 2022/2023 – ONLINE INFORMATION (Information detailed below tends to relate to the 2021/22 release. It will be updated in June 2022 and communicated to all applicants by email and online link in readiness for enrolment.)

The application process is largely accommodated online, the information below is an example of what you might expect to receive via dot.mailer:L

PREPARATION FOR ENROLMENT AT QMC 2021/2022

This communication contains a series of tabs and links to help you, as an applicant or parent/guardian, to prepare for College in September. Some of the items are for information only. Items that are underlined require action.

1. **Parent/Guardian Communication** – from the Principal.
2. **Student Communication** - from the Principal.
3. **General Information**
 - ❖ **Important Dates** – These are also updated on our website throughout the year.
 - ❖ **Parental Consent Form** – Please use the **LIVE LINK IN JUNE 2022** to consent for your son/daughter to leave site for team games, day trips, work experience, etc. Please also use this form to confirm whether or not you are happy for us to use images (photographic/film) in and around College, on our website, etc.
 - ❖ **Exam Arrangements** - Students awarded exam arrangements in school, such as: extra time, a reader, or scribe, will be reassessed for post-16 studies. If you have any paperwork to support the arrangement, please send copies, marked for the attention of SENCO, or bring them to your enrolment appointment, eg: Form 8, medical letters, assessments, SENCO reports, etc.
 - ❖ **IT Code of Conduct** – Safe and responsible use of IT is critical for your wellbeing and that of the organisation. Please use the LINK to read the Code. You will be asked to accept IT Code of Conduct when you use College devices.
 - ❖ **Bring Your Own Device (BYOD)** – In the current environment, it is important for students to have their own device and headphones where possible. QMC work with Academia who supply a variety of devices and accessories with an insurance cover option. You deal directly with Academia but devices are delivered to College for ease of collection. You may want to place an order now as demand globally is high and delivery times are currently estimated at 6-8 weeks. <https://qmc.store.academia.co.uk/> (the password is 'QMCstudent'). You may, of course, bring in devices you already own.

4. Travel to College Information

This tab contains information about QMC's Green Travel Plan and the options available for travel to College. To supplement public transport options, the College arranges a number of privately chartered coaches. Applications are made through College. Use the [LINK](#) if you wish to apply for the College buses.

5. Playing for College Teams & Sport at QMC Information

If students wish to play for one of the College's sports teams they should already have recorded their preferences as part of the online acceptance process but it is not too late to pick this up at your enrolment appointment. Also enclosed is general information about other opportunities to get fit at QMC, including an offer of **free membership to the QMC Sports Centre during the summer holidays.**

6. Financial Support for Students (College Bursary)

This tab contains information about financial support, free college meals, etc. If you are eligible and wish to apply you MUST do so as soon as possible during the summer holidays. Applications may take up to three weeks to process. Applications at or after enrolment will not be ready for the start of term and you will be expected to fund expenses yourself during this time.

7. Course Resources Cost Information

This tab contains details regarding additional costs to support the provision of course resources materials. Please support us by paying these costs at enrolment.

